## **RELEASE OF MOTOR VEHICLE RECORDS**

**Division of Motor Vehicles** 23 Hazen Drive, Concord, NH 03305

NH DEPARTMENT OF SAFETY

Telephone: Driver Records/Accidents (603) 227-4040

Registration

(603) 227-4030 (603) 227-4150 (603) 271-1061 (all areas)

(Pursuant to RSA 260:14)

## Form DSMV 505 (Rev. 07/12)

I. Requested Information: Are you requesting:	II. Requestor Information:	
A.   ☐ Your Motor Vehicle Record?	Name of Requestor:	
B. Another person's Motor Vehicle Record? The back of this form must be completed and notarized.	Employer/Company (If applicable):	
C. Another person's Motor Vehicle Record as an authorized agent of your employer or a company? A Certificate of Authority must accompany this request, or one must be on file with the Division of Motor Vehicles.	Address:	
III. Requested Records:	IV. Intended Use of Information:  IMPORTANT: To be completed only if you checked Box C above	
□ Driver Record (Certified copy): \$ 15.00 □ Driver Record (Non-Certified copy): \$ 15.00	For use in connection with any civit, criminal, administrative or arbitral proceeding.  Docket #Court:	
☐ Driver Record (Insurance copy): \$15.00	By a bank or similar institution to verify the accuracy of personal information submitted by the individual to the bank [RSA 260:14 V (a)(3)].	
Registration Listing (Current Information Only): \$ 5.00	For providing notice to the owner(s) of a towed or impounded vehicle [RSA 260:14 V (a)(5)].	
Registration (Certified copy): \$15.00  Title (Certified copy): \$15.00	For use by any private investigative agency or security service licensed by this state for any purpose permitted pursuant to RSA 260:14, V (a), other than for bulk distribution for surveys, marketing or solicitations pursuant to RSA 260:14, V (a)(8)	
☐ Title Search: \$20.00	[RSA 260:14 V (a)(6)].	
☐ License Applications and Letters of Verification: \$15.00	By an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license [RSA 260:14 V (a)(7)].	
Insurance Card (Accident use only): \$ 1.00  Storage/Mechanics Lien (RSA 444:4-a): \$ 0.00	By a public utility to perform its public service obligation provided the individual has given their express consent [RSA 260:14, V (a)(9)].	
Accident Report (Requestor witt be notified of cost): \$ 1.00 per page (\$5.00 minimum)	For an insurance company or by its authorized agent [RSA 260:14 IV (a)(2)].  Uehicle or boat information only.	
☐ Other:: \$: \$: Make checks payable to "State of NH – DMV"	For use by a life insurance company authorized to write life insurance policies in New Hampshire, or its authorized agent. In checking off this box, I represent that the named person's written consent to the release of the record has been obtained and that the record will be used solely in connection with claims investigation, rating, and underwriting.  [(RSA 260:14, V(a)(10)]	
V. Search For (provide all applicable information	on):	
Date of Birth:		
Registration/Plate #:	Location of Accident:	
Vehicle Identification #:	Route/Street City/Town	

## VI. Signed Authorization:

If you are requesting your record be released to another person, the authorization of the person listed in Section V "<u>Search For</u>" must be acknowledged by a Notary Public or a Justice of the Peace on the back of this form.

this form.		
Notary Public / Justice of the Peace Acknowledgement:	Certification:	
Date:	I have read RSA 260:14 and I understand the limitations placed on the use of information received by the Department of Safety. This form is signed under penalty of unsworn falsification pursuant to RSA 641:3 and subject to the penalties specified in RSA 260:14, IX.	
In witness whereof I hereunto set my hand and official seal:	Signature of Requestor	
Notary Public/Justice of the Peace Commission Expiration	Date:	
(a) A person is guilty of a class B misdemeanor if such person knowingly discloses information from a department record to a person known by such person to be an unauthorized person; knowingly makes a false representation to obtain information from a department record; or knowingly uses such information for any use other than the use authorized by the department. In addition, any professional or business license issued by this state and held by such person may, upon conviction and at the discretion of the court, be revoked permanently or suspended. Each such unauthorized disclosure, unauthorized use or false representation shall be considered a separate offense.  (b) A person is guilty of a class B felony if, in the course of business, such person knowingly sells, rents, offers, or exposes for sale motor vehicle records to another person in violation of this section.		
OFFICIAL USE OF	NLY	
Date Received: Date	Sent:	
Type of Identification: ☐ Valid Photo Driver License ☐ State-iss ☐ Valid Passport ☐ Birth Ce	sued Photo ID	
Employee Verifying Applicant Identification (Print Name)	Signature	

-----DO NOT WRITE BELOW THIS LINE------